

Meeting Notes

Under-frequency Load Shedding SDT — Project 2007-01

August 24, 2009 | 1:00 p.m. – 3:30 p.m. EDT

Dial-in Number: (281) 540-4943 | Conference Code: 6762229123

1. Administrative

Roll Call

Stephanie Monzon welcomed the members and guests of the Standard Drafting Team for Project 2007-01 Underfrequency Load Shedding (see Roster — Attachment 1a).

- Philip Tatro — National Grid (Chair)
- Paul Attaway — Georgia Transmission Corporation
- Brian Bartos — Bandera Electric Cooperative
- Jonathan Glidewell — Southern Company Transmission Co.
- Gary Keenan — Northwest Power Pool Corporation
- Robert W. Millard — ReliabilityFirst Corporation
- Steven Myers — Electric Reliability Council of Texas, Inc.
- Mak Nagle — Southwest Power Pool
- Robert J. O'Keefe — American Electric Power
- Brian Evans Mongeon — Utility Services, LLC
- Tony Rodrigues — PacifiCorp
- Si Truc Phan — TransEnergie
- Scott Berry — Indiana Municipal Power Agency
- Frank Gaffney — Florida Municipal Power Agency
- Stephanie Monzon — NERC

Observers

- Anthony Jablonski — ReliabilityFirst Corporation
- Pete Heidrich — FRCC
- Steve Wadas — Nebraska Public Power District
- Carol Gerou — Midwest Reliability Organization
- Eric Mortenson — Commonwealth Edison
- Scott Sells — FERC Staff
- Laura Zotter — ERCOT
- Jill Loewer — Utility Services, LLC

NERC Antitrust Compliance Guidelines

Stephanie Monzon reviewed the NERC Antitrust Compliance Guidelines. It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

2. Review Summary Responses to Question 5-6

The team completed their review of Question 5. The team highlighted several responses that need to be revised based on the standard.

The team will schedule conference calls for the remaining Questions 6, 7 and 8 at their meeting in Montreal.

Action Item: Phil will propose language to Exelon's response to clarify the issue of non-compliance with Requirement R6.3

3. Discuss Agenda for September 1-2 Meeting in Montreal

The team discussed the agenda for our next meeting. Stephanie proposes the following:

- Review of Draft Standard (including Rob's proposal for revised Requirement R4)
 - o Consider FERC staff comments from May 7, 2009 Meeting
 - o Applicability Discussion – Brian Evans Mongeon
 - TO OR DP – Steve Myers (added on the conference call)
 - o Revisions based on industry comments
- Review of Compliance Elements proposed by the Sub-team
 - o VSLs, VRFs, Measures, and Time Horizons
- Implementation Plan
- Mapping Document
- Plan to address Response to Comments – set up conference calls
 - o Question 8 (not covered on a conference call)
 - o Question 7 by exception
- Next Steps
 - o Schedule calls for second pass of response to comments (by exception)
 - o Assignments to review and revise standard documentation (implementation plan, mapping document, etc.) based on changes made during meeting

Action Item: Stephanie will generate a list of actions/issues from the FERC meeting (May 7, 2009) and will distribute to the team by the end of the week in preparation for the meeting in Montreal.

4. Action Items

Stephanie Monzon reviewed the actions that were open at the end of the meeting.

Action Items:	Status:	Assigned To:
<p>Stephanie to follow-up with Compliance and Standards to determine if the draft standard can require that the group of PC's use their regional standards development processes to develop the UFLS program.</p> <p>The standard cannot require "how" the program is established only what is required of the program.</p>	<p>Created 2/11 By 2/20 conference call Closed</p>	<p>Stephanie</p>
<p>Stephanie will follow up with Gerry regarding the FERC direction to include the PRC-009 requirements into the draft standard. FERC did not support the team's argument that they could be covered under the NERC ROP data request.</p>	<p>Created 6/11/09</p>	<p>Stephanie</p>
<p>Barry's Comments:</p> <p>The team will review Barry's comments and will review Stephanie's list of major issues (for Barry's comments) and will email additions to the list by COB June 22, 2009.</p>	<p>Closed</p>	<p>Team</p>
<p>The sub-teams will begin writing formal responses to the comments based on the discussion of issues at the June 10th meeting.</p> <p>Question 1 and 2: Bob and Carol will finalize the responses by June 19 — the team will review and discuss by exception on the July 7th meeting — Complete</p> <p>Question 3: The team will discuss response to comments (not done at the June in person meeting). Jonathan will lead the discussion and identify the major issues for discussion. — Complete</p> <p>Question 4: The team will discuss on the August 6th call – Complete (on the July 20 call)</p>		

Action Items:	Status:	Assigned To:
<p>Barry Francis: The team will discuss on the August 6th call – Complete</p> <p>Question 5: The team will discuss on the August 24th - Complete</p> <p>Question 6: August 24th call – the team did not discuss Question 6 responses. The team will discuss on conference calls after the meeting in Montreal.</p> <p>Question 7: By exception</p> <p>Question 8: August 24th call – the team did not discuss Question 6 responses. The team will discuss on conference calls after the meeting in Montreal.</p>		

5. Next Steps

Date	Location	Comments
August 6, 2009 from 9:30 a.m.–noon EST	Conference Call and WebEx	Barry Francis
August 24, 2009 from 1–3:30 p.m. EST	Conference Call and WebEx	Question 5, 6, 7 and 8
September 1–2, 2009 from 8 a.m.–5 p.m. (both days)	In person meeting — Montreal	Confirmed
September XX, 2009	Conference Call and WebEx	
September XX, 2009	Conference Call and WebEx	
Post Third Draft of Requirements		

6. Adjourn

The conference call adjourned at 3:32 p.m. EDT.