

Meeting Agenda

Project 2007-02 Operating Personnel Communications Protocols (COM-003-1) Standard Drafting Team

July 31, 2012 | 1:00 p.m.–5:30 p.m. MT
August 1, 2012 | 8:00 a.m.–5:30 p.m. MT
August 2, 2012 | 8:00 a.m.–2:30 p.m. MT

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Administrative

1. **Welcome, introductions, and chair's remarks**
2. **NERC Antitrust Compliance Guidelines and public announcement**

Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. The notice included the number for dial-in participation. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

3. **Review agenda, roster, and project schedule**

Agenda

1. **Review results of the COM-003-1 Initial Ballot and address the response to comments**
 - a. Review comments and results of the quality review (QR)
 - b. Discuss and determine the response to QR
 - c. Develop consensus on QR recommendations
 - d. Incorporate any changes into the standard, measurements, Violation Security Levels, etc.
 - e. Webinar content and FAQ

2. Next steps

- a. Prepare the standard for posting
- b. Discuss and confirm schedule including possible webinar

3. Future meetings

A full team meeting to be scheduled for late-September 2012 in Valley Forge, PA (confirmation pending)

4. Adjourn