

Meeting Notes

Project 2007-17 Protection System Maintenance and Testing Standard Drafting Team

July 26-27, 2011
Atlanta, GA

Administrative

1. Introductions

The meeting was brought to order by the Chair, Charles Rogers at 8:00 a.m. ET on Tuesday, July 26, 2011. Al McMeekin provided the team with building and safety information/logistics. Each participant was introduced; those in attendance were:

Name	Company	Member/ Observer
Charles W. Rogers, Chair	Consumers Energy	Member
John Anderson	Excel Energy, Inc	Member
Rick Ashton	Tri-State G & T Association, Inc.	Member
Bob Bentert	Florida Power & Light Co.	Member
Samuel Francis	Oncor Transmission	Member
Carol Gerou, P.E.	Midwest Reliability Organization	Member
Russell Hardison, P.E.	Tennessee Valley Authority	Member
Ervin D. Harper	NRG Texas Maintenance Services	Member
Mark Lukas	Commonwealth Edison Co.	Member
Mark Peterson	Great River Energy	Member

Name	Company	Member/ Observer
William D. Shultz	Southern Company	Member
Eric Udren	Quanta Technology	Member
Philip B. Winston	Georgia Power Company	Member
Forrest Brock	Western Farmers Electric Cooperative	Observer
Aaron Feathers	Pacific Gas and Electric Company	Observer
James M. Kinney	First Energy	Observer
Kristina Marriott	ENOSERV	Observer
Michael Palusso	South California Edison Company	Observer
Tom Bradish	FERC	Observer
Al McMeekin	NERC Staff	Member

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 13 of 16 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

The NERC Antitrust Compliance Guidelines and public announcement were delivered.

4. Review Team Roster

The team reviewed the team roster and confirmed that it was accurate and up to date.

Agenda

1. Remarks from NERC Standards Staff

Herb Schrayshuen, vice president and director of standards and training addressed the SDT briefly outlining what had happened at the Standards Committee (SC) meeting in July 2011 and our new course of action. The SC authorized the following:

- a. Post a Standard Authorization Request (SAR) for an informal comment period and associated standard (PRC-005-2) for a 45 day formal comment period; with the ballot pool formed during the first 30 days and the initial ballot conducted during the last 10 days. Reappoint the members of the existing SDT to serve as initial SDT and solicit additional drafting team nominees, giving consideration to adding small entities to the team.
- b. The SC wants the team to hold a webinar to address the minority concerns raised during the balloting process and other controversial items.

Herb expounded on the SC direction and thanked the team for their dedicated service to standards development.

2. Meeting Objectives

a. Actions

The team revised the SAR, the proposed standard, and the associated documents. (The revised SAR and standard will be posted simultaneously.) The posting questions were developed and the following assignments were made for developing the draft responses to comments - due approximately 10 days after the comments are distributed to the SDT.

- i. Formal Comment Question 1 – Forrest Brock, Mike Palusso
 - ii. Formal Comment Question 2 – Phil Winston, Mike Palusso
 - iii. Formal Comment Question 3 – Carol Gerou, Forrest Brock, Jim Kinney
 - iv. Formal Comment Question 4 – Carol Gerou, Rick Ashton, Jim Kinney
 - v. Formal Comment Question 5 – Carol Gerou, Mark Peterson, John Anderson
 - vi. SAR Comments – Kristina Marriott
 - vii. VSL/VRF Comments – Bill Schultz
- b. Make any appropriate modifications to the standard and SAR.

The team made several changes to the draft standard and other documents. The changes include:

- i. The term, “Maintenance Correctable Issue”, defined for use only within this standard, was revised to “Unresolved Maintenance Issue”.
- ii. The “3 calendar month” interval for various station dc supply and communications system maintenance activities was revised to “4 calendar months”.
- iii. The maintenance activities and intervals for distributed UFLS and UVLS systems were extracted from Table 1-1 through 1-5 and placed into (a new) Table 3 to more clearly illustrate the requirements related to these systems, which are often implemented at distribution system voltage levels.

- iv. The Violation Severity Levels and Violation Risk Factors were modified to reflect the changes to the requirements.
 - v. The Supplemental Reference and FAQ document was revised to reflect changes made to the draft standard and to address additional issues raised within comments.
 - vi. The Implementation Plan was revised relevant to the addition of Table 3 to the standard and to reflect the appropriate timeframe associated with the retirement of PRC-005-1a, PRC-008-0, PRC-011-0, and PRC-017-0.
- c. Make assignments for webinar preparation.

The team proposed and discussed topics for the webinar to be conducted during the upcoming comment period. Volunteers were assigned for presentation development. They are as follows:

- i. Concerns about “3 Calendar Month Intervals”– Phil Winston
- ii. Concerns about impact on Distribution Owners with distributed UFLS/UVLS – Carol Gerou
- iii. Concerns about alignment with Board of Trustee-Approved 2009-17 Interpretation – Eric Udren

3. Schedule Future Meetings

- a. Tentative meeting scheduled for November 15-17, 2011 (location to be determined).
- b. ReadyTalk web/conference call for webinar preparation (tentative, date and time to be determined).

4. Adjourn

The meeting adjourned at 5:00 p.m. ET on Wednesday, July 27, 2011.