

## Notes

### Voltage and Reactive Planning and Control SDT — Project 2008-01

September 21 – 23, 2010 | 8:00 am - 5:00 pm

WECC Office  
155 North 400 West, Suite 200  
Salt Lake City, UT 84103  
Phone: 801-582-0353

Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

#### 1. Administration

- a. NERC Anti-trust Guidelines – Mr. Crutchfield reviewed the anti-trust guidelines.
- b. Meeting logistics / Introductions

Dave Taylor	Sharma Kolluri	Al McMeekin	Jim Robinson
Joe Seabrook	Roy Pfliederer	Shi-min Hsu	Stephen Hitchens
Martin Bauer	Martin Kaufman	Ed Thompson	Shannon Black
Christina Drake	Kelly Knoerr	Haamid Zakery	Bill Harm
Eugene Blick	David O'Connor	Jeff Healy	Don Streebel
John Simpson	Steve Reukert	John Kueck	Steve Crutchfield

2. **Standards Development Process overview** – Mr. Taylor provided the team with an overview of the Standards Processes Manual.
3. **Results-Based Standards Training** – Mr. Crutchfield reviewed the new standard template and delivered the results based training
  - a. Overview of Results Based Standard Template vs. old format
  - b. Training

**4. Review Action Items**

- a. Each sub team is to work on requirements, measures, background, guidelines and technical justification prior to the next meeting.
- b. Mr. Crutchfield to send meeting documents and have them posted.

**5. Schedule future meetings**

- a. October 26-28, 2010 (New Orleans, LA)
- b. November 12, 2010 – Webinar, 11 AM – 2 PM EPT
- c. March 15-17, 2011 (TBD)
- d. April 12-14, 2011 (TBD)
- e. May 10-12, 2011 (TBD)
- f. September 13-15, 2011
- g. October 11-13, 2011

**6. Adjourn**