

Draft Meeting Agenda Cyber Security Order 706 SDT — Project 2008-06

March 10, 2009 | 1–5 p.m. EDT
March 11, 2009 | 8 a.m.–5 PM EDT
March 12, 2009 | 8 a.m.–noon EDT
Orlando Utilities Commission- Pershing Facility
6003 & 6113 Pershing Avenue
Orlando, FL (407-423-9100)

Proposed 706 SDT Meeting Objectives and Outcomes:

- Receive updates on Phase I actions, TFE and VSL processes;
- Review Phase II guiding principles;
- Review, clarify, assess alignment with principles of two CIP 002 strawman proposals;
- Test integration of CIP 002 strawman proposals;
- Agree on 2009 meeting schedule, next steps in the SDT Work plan and assignments.

Tuesday March 10, 2009

- 1:00 p.m. Welcome and Opening Remarks — Jeri Domingo-Brewer and Kevin Perry**
- a. Roll Call
 - b. NERC Antitrust Compliance Guidelines
 - c. Review and adoption of February 18-19, 2009 Meeting Summary
 - d. Review of Team membership changes
- 1:15 Review of Meeting Objectives, Agenda and Meeting Guidelines — Jeri Domingo and Bob Jones**
- 1:20 Organizational Issues and Review of Phase 1 and early Phase II Schedule — Stuart Langton**
- a. Update on Phase 1 Workplan, March 2009
 - b. Overview of Phase 2 Workplan — March–June 2009
 - c. Schedule for July–December 2009, Calendar Forms
 - d. Update on SDT Membership
- 1:40 Update on Technical Feasibility Exception (TFE) NERC Rules of Procedure Posting — Scott Mix**
- 1:50 Update on VSL SAR for SDT and Implications for SDT 706 — David Taylor**
- 2:00 Review of Phase 1 Timeline — David Taylor**

- 2:10** Overview of SDT Phase II Development Process Steps and CIP 002 Review — Stu Langton
- 2:20** CIP 002 Strawman #A — Concept Proposal Presentation Overview — Bill Winters and Kevin Perry — Q & A and Discussion
- 3:20** Break
- 3:35** CIP 002 Strawman #B — Concept Proposal Presentation Overview — Jackie Collett and John Lim — Q & A and Discussion
- 4:35** Complete and Pick up Calendar Forms and Summary of Day One Outcomes and Review of Day Two Agenda
- 5:00** Recess

Wednesday March 11, 2009

- 8:00** Welcome, Agenda Review and Roll Call
- 8:15** CIP-002 Strawman #B Review of Positives/Negatives; Gauge Alignment with Guiding Principles and Acceptability Testing — Jackie Collett and John Lim
- 10:15** Break
- 10:30** CIP-002 Strawman #A Review of Positives and Negatives; Gauge Alignment with Guiding Principles and Acceptability Testing — Bill Winters and Kevin Perry
- 12:30** Working Lunch
- 1:15** Exploration of Potential Integration of Positive Elements of CIP 002 Strawman #A and #B
- 3:00** Break
- 3:15** Building a Phase II Strawman Concept and Guidance Document — Continued
- 4:45** Review of Work-plan and Meeting Schedule through 2009
- 5:00** Adjourn

Thursday March 12, 2009

- 8:00** Welcome, Agenda Review and Roll Call
- 8:10** Review and Refinement of a Strawman Phase II Concept Document — Continued
- 10:00** Break
- 10:15** Refine Strawman Phase II Concept Document
- 11:15** Initial Discussion of SDT Organizational models for Phase II
- 11:45** Review of April SDT agenda and objectives
- 11:50** Meeting Evaluation — What Worked, What Could be Improved
- 12:00** Adjourn

CYBER SECURITY ORDER 706 SDT JANUARY–DECEMBER DRAFT PROJECT SCHEDULE *(REVISED MARCH 2009)*

Short Term 2009 Schedule Draft Criteria

- Follow the ANSI standard development process but use creative ways to efficiently secure input from the industry on emerging concepts and approaches to the CIP standards.
- Seek creative ways to get advice and input to the SDT from experts in cyber security.
- Seek creative ways to get focused input from industry stakeholders.
- Take advantage of input opportunities from related NERC committees that will be meeting in the first half of 2009 (e.g. working with the NERC Members Representative Committee, CIPC, BOT, and industry committees such as the Electricity Sector Coordinating Council, etc.)
- Seek, as soon as possible but no later than late Spring, 2009, to establish a consensus on the way forward for the SDT in its efforts to revise the CIP standards.
- Track any follow up to the “Securing Cyberspace for the 44th Presidency” report of the Commission on Cyber security for the 44th President.

SDT Draft Schedule — January–December 2009

Overview

- 12 SDT Face-to-Face Meetings
- Multiple SDT subgroup and subcommittees WebEx Meetings
- 1 Cyber Expert/Stakeholder Workshop (August, 2009)
- Industry Comments on CIP 002 SDT White Paper (June–July, 2009)
- 2 NERC Members Representative Committee, (May and August, 2009)

SDT Draft Schedule — January–June, 2009

1. January 7–9, 2009 SDT Meeting, Phoenix, AZ ½, 1, ½ day format. Wednesday–Friday

- Review of Technical Feasibility Exceptions white paper
- Review of Industry Comments on Phase 1 products- Establish and convene small groups to draft responses
- Review of Phase 2 White papers

January 15 — WebEx meeting(s)

- Small group draft responses to industry.

January 21 — WebEx meeting(s)

- Small group draft responses to industry.

2. February 2–4, 2009 SDT Meeting Phoenix, AZ, ½, 1, ½ day format. Monday–Wednesday

- Update on NERC Technical Feasibility Exceptions process
- Review of VSL process and SDT role
- Review of Phase 2 White papers, strawman and principles
- Review and Adoption of SDT Responses to Industry Comments on Phase I and Phase I Product Revisions.

3. February 18–19, 2009 SDT Meeting, Fairfax, VA

- Update on Phase I process
- Update on NERC TFE process
- Update on VSL Team process
- Review, discussion and refinement of Phase II/CIP 002 White papers, strawman and principles

4. March 10–11, 2009 SDT Meeting Orlando, FL, ½, 1, 1 day format

- Update on NERC TFE process
- Update on VSL Team process
- Review and Refinement of Phase II CIP 002 Strawman Proposals

March 2–April 1 — 30-day Pre Ballot

Mid-March — NERC posts TFE draft Rules of Procedure for industry comment

April, 2009 NERC Balloting on Phase I Products

March 18 — WebEx meeting(s)

- As needed

March 25— WebEx meeting(s)

- As needed

5. April 14–16, 2009 SDT Meeting, Charlotte NC, ½, 1½ day format. Wednesday–Friday

- Update on NERC TFE process
- Update on VSL Team process
- Review, Refinement and Adoption of Phase II Strawman Proposal

April, 2009 Phase I Ballot Results

May 4, 2009, Member Representative Committee Meeting, Arlington, VA, SDT progress report.

6. May 13-14, SDT Meeting, Boulder NV, 2-day format

- Review and respond to Phase I Ballot Results.
- Review MRC presentation and any input to SDT on Phase II Concept
- Further SDT refinement of the Strawman Phase II White Paper
- Adopt a Phase II White Paper for Industry Comment
- Review potential SDT subcommittee structure for Phase II

Industry Comment Period on SDT Phase II White Paper- 45 days (June 1-July 15, 2009)

7. June 17–18, 2009 SDT Meeting, Manitoba, 2-day format

- As necessary, review and respond to Phase I Ballot Results.
- Organize SDT in subcommittees to draft revisions to CIP and/or to address key issue areas.
- Agree on and Charge subcommittees and conduct organizational meetings
- Subcommittees meet to begin drafting revisions to CIP and/or addressing assigned issues.
- Subcommittee Plenary reports to SDT.

June, 2009 — WebEx meeting

- SDT Subcommittee meetings.

8. July, 2009 Date, Location, and Time — TBD

- Convene workshop of cyber experts to review Phase II-CIP 002 Strawman White Paper.
- Continue review and refinement of Strawman White Paper.
- Adopt Strawman White Paper as refined for MRC Comment and Input.

9. August, 2009, Date, Washington D.C., Time — TBD

- SDT Expert/Stakeholder Workshop, Washington D.C.
- SDT Plenary Session(s) review of workshop input on key issues and review and revision, as needed of sub committees' charges.
- SDT Phase II Subcommittee meetings and reports back.
- August 2009, NERC Member Representative Committee, Presentation of the Phase 2 CIP 002 Approach for MRC input. Winnipeg, Manitoba

10. September, 2009 Date, Location, and Time — TBD

- SDT Plenary Session(s)
- SDT Subcommittee meetings.

September WebEx meeting

- SDT Subcommittee meetings.

11. October, 2009 Date, Location, and Time — TBD

- SDT Plenary Session(s)
- SDT Subcommittee meetings.

October WebEx meeting

- SDT Subcommittee meetings.

November WebEx meeting

- SDT Subcommittee meetings.

12. December, 2009 Date, Location, and Time — TBD

- SDT Plenary Session(s)
- SDT Subcommittee meetings.