

Meeting Notes

Project 2008-06 Cyber Security Order 706

Standard Drafting Team

October 23-24, 2012

Sacramento Municipal Utility District (SMUD)
Sacramento, CA

Administrative

1. Logistics, Antitrust Guidelines and Public Meeting Notice

Steve Noess, NERC staff coordinator, and Kevin Sherlin, SMUD host, gave logistics via the internet connections, room set-up and other updates and provided the Antitrust Guidelines and Public Meeting Notice.

2. Introductions and Chair's Remarks

Chair John Lim opened the meeting at 8:10 a.m. PT on Tuesday, October 23, 2012 at SMUD's offices and welcomed those who attended in person or via teleconference. Mr. Lim went through the major tasks at hand this week with regards to the summary consideration and comments and thanked the members of the standing team for their hard work. Introductions were made and the meeting participants were:

Members		
Chair John Lim, Consolidated Edison	Jay Cribb, Southern Company	Rene Bourassa, Hydro Quebec
Philip Huff, Vice Chair, Arkansas Electric Cooperative Corporation	Christine Hasha*, ERCOT	David Revill, Georgia Transmission
Steven Noess, NERC	Doug Johnson, Exelon	Jerry Freese, AEP
Kevin Sherlin, SMUD	Robert Preston Lloyd, Southern California Edison	Thomas Stevenson, Constellation Energy
Robert Antonishen, Ontario Power Generation	John Varnell, Tenaska Power Services Co.	

*Via conference call

Observers		
Jennifer White, Alliant Energy	Collin Martin, ONCOR	Sharon Koller, Alliant Energy
Michael Keane, FERC	James Fletcher, AEP	Brian Newell, AEP
David Dockery, AECI	Trey Cross, ACES Power Marketing	Joe Bucciero, EnerNex LLC
Ryan Stewart, NERC	Michael Johnson, Open Systems International	

3. Determination of Quorum

The rule for NERC Standard Drafting Teams (SDTs) states that a quorum of two-thirds of the voting members of the SDT. A determination of quorum was made as there were 13 drafting team members in Sacramento and one member attending via teleconference.

4. Review of Ballot Results

Mr. Noess reviewed the ballot results. The next steps are to prepare for recirculation and then, assuming a favorable outcome from the recirculation ballot, prepare for the December 2012 Board of Trustees (BOT) conference call.

5. Finalize Standards, Definitions, Implementation Plan and Summary Consideration of Comments

The SDT reviewed each of the standards and the associated definitions. The goal of reviewing each standard was to see if there would be any substantive change that would possibly require the CIP Version 5 Cyber Security Standards to go to another successive ballot. The SDT also reviewed the Implementation Plan and addressed any remaining questions or action items.

6. Discuss Upcoming Timeline

The recirculation ballot for the 10 standards, accompanying definitions, and Implementation Plan will begin on Friday, October 26, 2012 and end on Monday, November 5, 2012. Accompanying the recirculation ballot will be a non-binding poll for the Violation Risk Factors and Violation Severity Levels which will mirror the recirculation ballot timeframe. There will be an update made at the NERC BOT on Wednesday, November 7, 2012. Pending the recirculation ballot, the CIP Version 5 Cyber Security Standards will be up for NERC BOT adoption on its December 2012 conference call.

7. Adjourn

Mr. Lim adjourned the meeting on Wednesday, October 24, 2012 at 1:47 p.m. PT.