

Meeting Notes

Project 2007-17.4 PRC-005 Directive

Standard Drafting Team

April 22, 2015 | 8:00 a.m. – 5:00 p.m. CDT

April 23, 2015 | 8:00 a.m. – 3:00 p.m. CDT

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Security code 1111

1. **Introductions**

The chair, Charles Rogers, called the meeting to order at 08:00 a.m. EST, April 22, 2015 and introductions were made by all participants. Participants are included in the attached spreadsheet.

2. **Determination of Quorum**

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 9 of 11 total members participated.

3. **NERC Antitrust Compliance Guidelines and Public Announcement**

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Stephen Crutchfield. There were no questions raised. Participant conduct policy was reviewed.

Agenda

1. **Review FERC Order 803, directive and timeline** – Charles Rogers led a discussion of the directive and the timeline for the project. The team believes that the proposed methodology is a viable means to address the directive.

2. **Review comments received on the revised SAR** – Stephen Crutchfield led a review of the comments received on the SAR as well as proposed responses from Charles Rogers. The team discussed whether the SAR should have been a revised SAR or a new SAR that only contained information regarding addressing the directive in Order 803. Since the NERC Standards Committee had approved posting a revised SAR, the team decided to continue with a revised SAR.
3. **Develop revisions to address the directive** – Charles Rogers led a discussion and review of the proposed revisions to PRC-005 to address the directive. The team made additional edits for consistency throughout the standard.
4. **Review Action plan and milestones/dates** – Stephen Crutchfield reviewed the project work plan. The team plans to present the standard to the NERC BOT in August for adoption and subsequent filing with regulatory authorities.
5. **Outreach Plan**
 - a. **Industry Webinar – June 24, 2015**
 - b. **Standing Committee meeting (June 9-10, 2015)**
 - c. **Other - TBD**
6. **Future Meetings**
 - a. July 14-16, 2015 – Web meetings 12 – 4 PM EDT
7. **Adjourn** – Chair Charles Rogers adjourned the meeting at 3:00 PM CDT.

Attendees			
Name	Company	Name	Company
In Person Participants:			
Sam Francis	Oncor	Milena Yordinova	NERC
Charles Rogers	Consumers Energy	Stephen Crutchfield	NERC
Forrest Brock	WFEC	Bill Schultz	Southern Co. Generation
Jim Kinney	First Energy	Tom Bradish	FERC
Mike Gerken	Eversource	Aaron Feathers	PG&E
Phil Winston	Southern Co.	John Schechter	AEP
Via Webinar:			

Attendees			
Name	Company	Name	Company
Brad Harris	Centerpoint	Jordan Mallory	NERC
Andres Lopez	FERC	Phil Hart	Observer
Boris Voynik	Observer	Joe Livingston	Observer
John Anderson	Observer	Chris Archer	Observer