

Meeting Notes

Project 2017-04 INT Periodic Review

October 18, 2017

WebEx Meeting

Administrative

1. Introductions

The meeting was brought to order by the Chair, Gary Nolan at 10:02 a.m. Eastern on Wednesday, October 18, 2017. Participants were introduced and those in attendance via WebEx were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Eric Henderson	Southwest Power Pool	Member		Y
Jeffrey McLaughlin	PJM	Member		Y
Gary Nolan	Arizona Public Service	Member (Chair)		Y
Margaret Olczak	Bonneville Power Administration	Member		Y
Robert Staton	Xcel Energy	Member (Co-Chair)		Y
Kevin Tate	Southern Company	Member		Y
Rob Witham	WAPA - RMR	Member		Y
Nicholas Browning	MISO	Observer		Y
Laura Anderson	NERC	NERC Staff		Y
Candice Castaneda	NERC	NERC Staff		Y

2. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson. There were no questions raised.

3. Review of Roster

The team reviewed the team roster by roll call; it was accurate and up-to-date.

Agenda

1. Introductions and Chair's remarks – Gary Nolan

2. Review of Meeting Agenda and Meeting Objectives

3. September 26-27, 2017 Meeting Notes were approved by the team

4. Review and Development of Documents

- a. INT-004-3.1 discussed; notes taken and initial inputs for recommendations were reviewed, vetted, and edited where applicable on the working draft Periodic Review Template
- b. INT-006-4 discussed; notes taken and initial inputs for recommendations were reviewed, vetted, and edited where applicable on the working draft Periodic Review Template
- c. INT-009-2.1 discussed; notes taken and initial inputs for recommendations were reviewed, vetted, and edited where applicable on the working draft Periodic Review Template
- d. INT-010.21 discussed, notes taken and initial inputs for recommendations were reviewed, vetted, and edited where applicable on the working draft Periodic Review Template

5. Action Items Noted

6. Future meeting(s) – future meetings will be determined subsequent to initial Standing Review Team (SRT) and Quality Review (QR) feedback.

7. Adjourn

The meeting adjourned at 11:40 a.m. Eastern on October 18, 2017