

## Meeting Notes Project 2009-22 Interpretation of COM-002-2

December 13, 2011 | 11:00 a.m.–3:00 p.m. ET

Conference Call and ReadyTalk Webex

### Administrative

#### 1. Introductions and attendance

Attendees: Michael Brost, JEA; Lloyd Snyder, GSOC; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield; Joe Krisiak, NERC

Observer: Darrel Piatt, FERC

#### 2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT. A quorum was not achieved as only 4 of the total members were present.

#### 3. Participants were read the NERC Antitrust Compliance Guidelines and Public Announcement

#### 4. Membership Changes and Roster Updates

The team reviewed the roster and membership and confirmed that they are accurate and up to date.

### Agenda

#### 1. Approval of Previous Meeting Notes

- a. The meeting notes from September 13, 2011 were reviewed and approved.

#### 2. Discussion

- a. An improper announcement resulted in several stakeholders calling in believing this was an “Industry Webinar” not an SDT Meeting. The SDT chair apologized and encouraged them to listen in as observers. A few listened in for a brief period then left the call.
- b. Joe Krisiak reviewed the agenda and there were no revisions or changes.
- c. Joe Krisiak announced the Recirculation ballot “package” for the interpretation had been completed. The team indicated unanimous consensus by the voting members of the OPCPSDT before the meeting that the Interpretation would be posted on December 16<sup>th</sup>, 2011 to close on December 23, 2011.

- d. The SDT conducted a brief discussion on Project 2007-02. The schedule will be pushed back because quality review (QR) assets are stretched thin. 2007-02 will not be scheduled for QR until assets become available. Joe Kriasiak stressed the need to continue progress to complete the QR submission.
- e. An All Call discussion on 2007-02 was conducted on how to increase reliability on multiple addressee operating communications.

### 3. Action Item Review

- a. Joe Kriasiak will develop language for an additional requirement for COM 003-1 to incorporate All Call and circulate it to the team.
- b. Joe Kriasiak will continue to complete work on the COM 003 -1 QR submission in the event resources become available.
- c. Joe Kriasiak will schedule an SDT meeting for January 23, 2012 in Atlanta, at the GSOC offices or NERC headquarters.
- d. Joe Kriasiak will prepare the BOT package.

### 4. Future Meeting(s)/conference call(s)

- a. The next meeting is scheduled for January 23, 2012 in Atlanta, GA.

### 5. Adjournment

- a. The meeting adjourned at 12:10 p.m. ET on December 13, 2011. Note: Day 2 of the meeting (previously scheduled for December 14, 2011) was canceled as the agenda was completed on day 1.